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**Eastern School District**

**SCHOOL BOARD MEETING**

**DATE:** Wednesday, February 8, 2012

**LOCATION:** Stratford Elementary School  
50 Glen Stewart Drive

**TIME:** 7:00 p.m.

- AGENDA:**
1. Approval of Agenda **(ACTION)**
  2. Minutes of January 11, 2012 School Board Meeting **(ACTION)**  
Business Arising from the Minutes
  3. Superintendent's Report
    - 3.1 School Presentation - At Stratford Elementary We Learn....
    - 3.2 Stratford Elementary - Professional Learning Community at Work
    - 3.3 Canada's Outstanding Principals Award
    - 3.4 National Teacher/Staff Appreciation Week
    - 3.5 Late French Immersion Information Meetings and Registration
    - 3.6 Transfer of Morell Consolidated Students Back to the Morell Consolidated School
    - 3.7 Upcoming Science Fairs
    - 3.8 Career Exploration Day for French Students
  4. Report from Policy Planning and Development Committee
    - 4.1 Purchasing Authority (DJA) – Proposed Policy – Second Reading **(ACTION)**
    - 4.2 Purchasing Authority (DJA-R) –Proposed Administrative Regulation
    - 4.3 Payroll Procedures (DKA-R) – Proposed Revision to Administrative Regulation
    - 4.4 Update from Manager of Policy and Planning
  5. Other Business
    - 5.1 Annual School Board Meeting

**EASTERN SCHOOL DISTRICT  
TWO HUNDRED FIFTY NINTH PUBLIC SCHOOL BOARD MEETING**

The School Board for the Eastern School District met on Wednesday, January 11, 2012 at Vernon River Consolidated School.

**PRESENT:** Patsy MacLean, Official Trustee  
Ricky Hood, Superintendent of Education  
John Cummings, Director of Corporate Services  
Bob Andrews, Director of School Development  
Craig Clark, Acting Leader of Student Services  
Cindy MacLean, Recording Secretary

The meeting was called to order at 7:10 p.m. by Patsy MacLean, who provided opening remarks on her role and mandate as Official Trustee. Ms. MacLean expressed appreciation for the opportunity to tour the school prior to the meeting.

**APPROVAL OF AGENDA**

The agenda was accepted as presented.

**MINUTES OF DECEMBER 14, 2011 SCHOOL BOARD MEETING**

The Official Trustee approved the Minutes of the December 14, 2011 School Board Meeting with one correction on the first page: "The meeting was called to order at 7:00 p.m. by Patsy MacLean, Official Trustee".

There was no business arising from the minutes.

**SUPERINTENDENT'S REPORT**

1. Welcome to Vernon River Consolidated School

Janice Whalen, Co-President of the Home and School Association, welcomed everyone to Vernon River Consolidated School, and reviewed Home and School work and events over the past year, as well as ongoing projects during the current school year.

Principal David Wood provided an overview of Vernon River Consolidated School, highlighting programs and activities being offered to students.

2. Alternative Education Programs

Craig Clark, Acting Leader of Student Services, helps coordinate the delivery of alternative education programs within the Eastern School District. Mr. Clark provided a summary of the existing alternative education programs within the District, along with the guiding educational philosophies of alternative education, and why these programs work for some students.

3. Framework for Supervision, Evaluation and Growth of Instructional Staff and Framework for Professional Growth of Administrators

Bob Andrews, Director of School Development, reported on the development of two Eastern School District pilots - a new *Framework for Supervision, Evaluation, and Growth of Instructional Staff* and a new *Framework for Professional Growth of Administrators*. Feedback from both pilots will allow the District to revise related policies and regulations. (A copy of the presentation will be filed with the official minutes.)

**FINANCE AND AUDIT COMMITTEE REPORT**

John Cummings, Director of Corporate Services, presented the Second Quarter Financial Statements for the 2011-2012 school year. (A copy of the statements will be filed with the official minutes.) As of December 31, 2011, the District had spent approximately 36% of the yearly operating budget. Mr. Cummings noted that the third quarter statements should identify any problem areas; for example, the majority of heating fuel and snow removal expenses occurs between January and April.

**OTHER BUSINESS**

The Official Trustee expressed appreciation to the principal, staff and parents of Vernon River Consolidated School for their hospitality in hosting the Board Meeting.

The meeting adjourned at 8:45 p.m.