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Eastern School District

## SCHOOL BOARD MEETING

**DATE:** Wednesday, December 10, 2008

**LOCATION:** Belfast Consolidated School  
South Pinette

**TIME:** 7:00 p.m. **PUBLIC MEETING**

- AGENDA:**
1. Approval of Agenda **(ACTION)**
  2. Minutes of 12, 2008 School Board Meeting **(ACTION)**  
Business Arising from Minutes
  3. Correspondence
  4. Public Input
    - 4.1 Welcome by David Bryand, Principal of Belfast Consolidated School
  5. Superintendent's Executive Summary Report
    - 5.1 Presentation by Canadian Parents for French - PEI on the Report of French Second Language in Education and CPF Activities
  6. Report from the Executive Committee
  7. Report from the Finance and Audit Committee
  8. Report from the Policy Planning and Development Committee
    - 8.1 Proposed Housekeeping Revision to Board Policy KB - Partnerships **(ACTION)**
  9. Report from Kids Count - The Learning Fund
  10. Report from PEI School Trustees' Association
  11. Other Business

**EASTERN SCHOOL DISTRICT  
TWO HUNDRED TWENTY-SIXTH PUBLIC SCHOOL BOARD MEETING**

The School Board for the Eastern School District met on Wednesday, November 12, 2008 at Englewood School beginning at 7:00 p.m.

**PRESENT:** Robert Clow, Board Chairperson  
Sandy Clark  
Richard Collins  
Barbara Dingwell  
Ronald Lee  
Gael MacEachern  
Anne Miller  
David Mitchell  
Elizabeth Rankin  
Edna Reid

**ALSO PRESENT:** Ricky Hood, Director of School Development  
Donna Dawkins, Manager of Policy and Planning  
Cindy MacLean, Recording Secretary

The meeting was called to order by Board Chairperson, Robert Clow.

**APPROVAL OF AGENDA**

01/11/08

**It was moved by Richard Collins and seconded by Sandy Clark that the agenda be adopted as amended. Motion carried.**

**MINUTES OF OCTOBER 8, 2008 SCHOOL BOARD MEETING**

02/11/08

The last sentence in section 4 under the Superintendent's Executive Summary Report was corrected to read, "... to implement any zone changes by September, 2010." **It was moved by Sandy Clark and seconded by Ronald Lee that the minutes of the October 8, 2008 School Board Meeting be adopted as revised. Motion carried.**

There was no business arising from the minutes.

**CORRESPONDENCE**

The Chairperson noted two items in addition to the Correspondence Summary dated November 6, 2008.

## **PUBLIC INPUT**

The Board Chairperson expressed appreciation to Principal, Randy Reardon for hosting the Board Meeting and providing a school tour.

Principal Reardon extended welcome to members of the School Board and public, and highlighted activities of the students and staff of Englewood School.

Sandy Nicholson, member of the Englewood Home and School Association, also extended welcome and made note of the work of the association.

## **SUPERINTENDENT'S EXECUTIVE SUMMARY REPORT**

The Superintendent's Executive Summary Report was presented by Ricky Hood, Director of School Development, on behalf of the Superintendent.

### 1. Student Assessment Results

Student assessment results were released provincially since the last public School Board Meeting for reading and writing in Grade 3, reading comprehension in Grade 6, and math in Grade 9. Trustees received a copy of the results which are posted on the Department of Education website. A link to the results is also available on the ESD website.

### 2. Superintendent's Directive on Energy Drinks

Trustees received a copy of the October 13, 2008 Superintendent's Directive prohibiting consumption of energy drinks on school property. Suggested guidelines and fast facts on energy drinks were included for information. (A copy of the directive will be filed with the official minutes.)

Mr. Hood also circulated a memo from Dr. Lamont Sweet, Deputy Chief Health Officer, offering congratulations to all involved in the decision.

## **REPORT FROM THE EXECUTIVE COMMITTEE**

The Board Chairperson reported that the Executive Committee met twice in the month of October - October 22 and October 29, 2008.

### 1. Home and School Federation

The Board Executive received a request from the Provincial Home and School Executive to meet with the Executive and the Superintendent to review two issues:

- a. School Board elections - concerns from parents.
- b. Communication with the Board Executive.

The Executive agreed to meet with the federation in November, and will report to the Board on the outcome of that meeting.

2. Policy on Naming Schools in our District

The Chairperson reported that he had received a letter from the Montague Regional High School Parent Council requesting an opportunity to rename their school. After reviewing policies, the Executive realized that we do not have a policy on naming schools in our District. The Executive has forwarded a request to the Policy Planning and Development Committee to develop a policy as a priority for this year.

3. Board Communication Strategy

The Executive drafted a communication strategy which was recommended to the Board.

- a. A communication workshop had been held on October 4, 2008 at Stanley Bridge.
- b. A series of additional communication workshops were scheduled:
  - Dealing with the Media on November 20, 2008 at 5:00 p.m. The Superintendent is making arrangements for appropriate presenters.
  - Robert's Rules of Order/Code of Conduct at Meetings on November 27, 2008 at 5:00 p.m. The suggested leader will be Rosemary Scott.
  - How to Communicate with our School Communities on December 4, 2008 at 5:00 p.m. The suggested leader will be Donna Dawkins.

Several trustees indicated they would have difficulty with that schedule, and the Board Chairperson noted the Board would have an opportunity to discuss the time lines after the meeting, and make revisions if necessary.

4. Professional Development

The Executive recommended to the Policy Planning and Development Committee that a professional development training on Board appeals and policy development be provided as soon as possible.

**REPORT FROM THE FINANCE AND AUDIT COMMITTEE**

Committee Chairperson, Ronald Lee, reported that the Finance and Audit Committee had met on November 4, 2008 to review the time lines for budget and business planning. The Director of Corporate Services, Marjorie Steeves, will prepare the request for additional funding for the 2009-2010 school year to be presented at the next committee meeting on November 19, 2008. The request will be presented to the Minister of Education in December after the Board has an opportunity to review the projects.

At the Finance and Audit Committee meeting in December, the committee will meet with the Transportation Services Manager and the Operations Supervisor to discuss transportation policies.

### **REPORT FROM THE POLICY PLANNING AND DEVELOPMENT COMMITTEE**

Committee Chairperson, Gael MacEachern, reported that the committee continues to meet twice monthly to work on policy development and review, and planning for professional development for the Board. Policies under consideration include naming of schools, safe schools and communication.

### **REPORT FROM KIDS COUNT - THE LEARNING FUND**

David Mitchell, ESD Director on the Board of Kids Count - The Learning Fund, reported that the Board of Directors had not met since the Annual Meeting.

### **REPORT FROM PEI SCHOOL TRUSTEES' ASSOCIATION**

Richard Collins, an ESD Director on the PEISTA, reported on the first meeting of the new Board of Directors held November 10, 2008 in Summerside. The Executive will be finalized at the next meeting. Minutes from the PEISTA meetings will be emailed to each School Board for inclusion in the monthly report to all trustees. The PEISTA will be forwarding letters to each School Board Executive for direction on whether certain issues should be the concern of PEISTA. The Board of Directors will be discussing professional development for trustees at the next meeting on December 2, 2008.

The PEISTA President, Sandy Clark, indicated he will be contacting trustees in New Brunswick to find out if they will be hosting the 2010 Atlantic Conference. If not, the conference will be hosted by the PEISTA.

Robert Clow, provincial representative on the Planning Committee for the Atlantic Conference, encouraged all trustees to consider attending the conference in St. John's on January 29-31, 2009. The conference theme is "Where Have All the Children Gone?" Registration brochures should be available soon. Trustees were encouraged to inform the Board Secretary as soon as possible about plans to attend the conference. The conference information will be made available to the new trustee to be elected on November 17, 2008.

### **OTHER BUSINESS**

The Board Chairperson reported that as part of the communication strategy, the Executive has planned a coffee party to provide an opportunity for trustees and board office staff to meet and greet from 1-3:30 p.m. on December 12, 2008. Invitations will be sent to staff soon, and former trustee, Julius Patkai, will also be invited to attend.

School Board Meeting  
November 12, 2008

The first trustee by-election in the province will be held on Nov. 17, 2008 to elect a trustee to fill the vacancy in Zone 4.

03/11/08

**It was moved by Richard Collins and seconded by Barbara Dingwell that the meeting adjourn at 7:40 p.m. Motion carried.**