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**Eastern School District**

**SCHOOL BOARD MEETING**

**DATE:** Wednesday, December 9, 2009

**LOCATION:** Montague Intermediate School  
221 Kennedy Street, Montague

**TIME:** 7:00 p.m.

- AGENDA:**
1. Approval of Agenda **(ACTION)**
  2. Minutes of November 18, 2009 School Board Meeting **(ACTION)** (P. 2-5)  
Business Arising from Minutes
  3. Correspondence
  4. Public Input
    - 4.1 Welcome by Kevin Stonefield, Principal of Montague Intermediate
    - 4.2 Presentation by Shelley Morrison on Behalf of Sherwood School Home and School
  5. Superintendent's Executive Summary Report
    - 5.1 School-Raised Funds - Administration and Accounting Procedures (CFA-R) - Proposed Revision to Administrative Regulation
  6. Report from the Finance and Audit Committee
    - 6.1 Financial Reports for Year Ending June 30, 2009 and First Quarter of Current Fiscal Year
  8. Report from the Policy, Planning and Development Committee
  9. Recommendations from the Ad Hoc Committee on School Attendance Zones **(ACTION)**
  10. Report from the PEI School Trustees' Association
  11. Other Business

**EASTERN SCHOOL DISTRICT  
TWO HUNDRED THIRTY-NINTH PUBLIC SCHOOL BOARD MEETING**

The School Board for the Eastern School District met on Wednesday, November 18, 2009 at Colonel Gray High School, beginning at 7:00 p.m.

**PRESENT:** Robert Clow, Board Chairperson  
Sandy Clark  
Richard Collins  
Barbara Dingwell  
Ronald Lee  
Gael MacEachern  
David Mitchell  
Elizabeth Rankin  
Edna Reid  
Henry Somers

**ALSO PRESENT:** Alex (Sandy) MacDonald, Superintendent of Education  
Marjorie Steeves, Director of Corporate Services  
Philip Connolly, Manager of Policy and Planning  
Donna Dawkins, Acting Manager of Policy and Planning  
Cindy MacLean, Recording Secretary

**APPROVAL OF AGENDA**

01/11/09 Two items were deleted from the agenda: 4.3 - Presentation by Heather Gillis, and 5.3 - Proposed Administrative Regulation - Integrated Child Safety Restraints (EEAD-R). **It was moved by Richard Collins and seconded by Henry Somers that the agenda be adopted as amended. Motion carried.**

**MINUTES OF OCTOBER 14, 2009 SCHOOL BOARD MEETING**

02/11/09 **It was moved by Richard Collins and seconded by Gael MacEachern that the Minutes of the October 14, 2009 School Board Meeting be adopted as presented. Motion carried.**

There was no business arising from the minutes.

**CORRESPONDENCE**

The Board Chairperson noted eight items in addition to the Correspondence Summary dated November 12, 2009. Items numbered 1, 3, 14, 20, 23 and 28 were transferred from the list to be discussed during Committee of the Whole due to confidentiality.

Further to the PEI Home and School November 2009 newsletter which reported on discussions from their Semi-Annual meeting, a trustee questioned whether the PEI School Trustees' Association had entered into discussion regarding the Home and School resolution on the concept of one English language school board for the province. Ronald Lee, PEISTA President, indicated there had been no consultation on the topic. The Executive Committee will consider a suggestion presented that the

Board engage in discussion with the Home and School and the Minister of Education on the merits of the resolution.

A question on the protocol for correspondence to the Board and trustees was referred to the next Committee of the Whole Board Meeting for discussion.

### **PUBLIC INPUT**

The Board Chairperson expressed appreciation to Kevin Whitrow, Principal, for hosting the meeting and providing a tour of the school, as well as to the food services class for providing snacks.

#### **Welcome to Colonel Gray High School**

Principal Whitrow extended welcome to the Board and public to Colonel Gray High School and provided highlights on student and staff activities. Mr. Whitrow noted that with over 120 EAL students, there is a very diverse and interesting group of students at the school. A recent accident involving two Colonel Gray students who were hit by a car while crossing a street has increased safety awareness for all students.

#### **Presentation on Behalf of Georgetown Home and School**

Toby Murphy spoke on behalf of the Georgetown Home and School to provide an update on activities within their school community, and to request additional resources. The Superintendent of Education will meet with Ms. Murphy to discuss the requests. (A copy of the presentation will be filed with the official minutes.)

### **SUPERINTENDENT'S EXECUTIVE SUMMARY REPORT**

#### **Update on Kindergarten Transition**

The Superintendent indicated that 9 provincial working committees are working towards implementation of a full-day kindergarten program in the public education system, beginning in September, 2010.

#### **Update on H1N1 Influenza**

Dr. MacDonald reported that vaccination clinics at schools have gone very well due in large part to the exemplary work of the public health nurses. The District Pandemic Management Committee had met daily to deal with communication and operational requirements during the height of the pandemic, and statistics on student and staff absences due to influenza symptoms were forwarded daily to the Department of Health. Only 2% of the student population are now reporting influenza symptoms, and the daily meetings of the Pandemic Management Committee have been put on hold unless there is another increase in incidence. The Superintendent reported that most professional

development activities had been cancelled during November in order to reduce the requirement for substitutes. The Superintendent will forward a letter of appreciation to the Chief and Deputy Chief Health Officers.

### **REPORT FROM THE EXECUTIVE COMMITTEE**

The Board Chairperson reported the Board had participated in a successful professional development event the first of November. Outcomes identified were to review the meetings structure, and create a process on how to develop a Board vision and strategic plan for the next three years.

### **REPORT FROM THE FINANCE AND AUDIT COMMITTEE**

#### **Budget Approval for 2009-2010 School Year**

03/11/09 **It was moved by Edna Reid and seconded by Richard Collins that the School Board adopt the proposed Eastern School District Budget for the 2009-2010 school year as presented. Motion carried.** (A copy of the budget will be filed with the official minutes.)

#### **Request for Funding for District-Wide Plan for Zoning and Transportation**

04/11/09 **It was moved by Richard Collins and seconded by Ronald Lee that the Eastern School District Board commission a consultant to create a district-wide zoning and transportation plan, and that the Board request financing from the Minister of Education and Early Childhood Development; and further that the Minister of Education and Early Childhood Development be asked to reply by January 10, 2010.** A number of trustees spoke to the motion. **Motion carried with a vote of 5 ayes, 3 nays and 1 abstention.**

### **REPORT FROM THE POLICY, PLANNING AND DEVELOPMENT COMMITTEE**

Committee Chairperson, Gael MacEachern, noted that trustees had received minutes of the last two committee meetings, and the next committee meeting will be held on December 1, 2009.

### **AD HOC COMMITTEE ON SCHOOL ATTENDANCE ZONES**

The Board Chairperson announced that a number of requests for rezoning had been received by October 15, 2009. Through Board Regulation JCAA-R - School Attendance Zones, on October 21, the Chairperson had appointed an Ad Hoc Committee on School Attendance Zones to be chaired by David Mitchell, with trustees Sandy Clark, Barbara Dingwell, and Henry Somers. Bob Andrews and Anne Hall were assigned as staff resource to the committee. The Board Chairperson and Superintendent are ex officio

members for all Board committees; however, the Superintendent has withdrawn from this committee. The terms of reference for the committee are contained in Board Regulation JCAA-R.

### **REPORT FROM KIDS COUNT - THE LEARNING FUND**

David Mitchell, ESD Director of Kids Count - The Learning Fund, indicated there was no report from Kids Count at this time.

### **REPORT FROM PEI SCHOOL TRUSTEES' ASSOCIATION**

Henry Somers, ESD Director of the PEISTA, reported on items discussed at the November 12, 2009 meeting. The meeting minutes will be circulated to all trustees. Plans were being finalized at the meeting for the fall PEISTA professional development session on November 20 and 21. The theme for the upcoming Atlantic School Board Conference in January, 2010 is "Professional Learning Communities: Learning Begins with Us".

### **OTHER BUSINESS**

The Board Chairperson reported that the Eastern School District Zone 1 By-Election would be held on Monday, November 23, 2009. Mr. Clow extended best wishes to the three candidates: Chris Blaisdell, Brian Deveau and Peter Llewellyn.

The Board Chairperson reviewed items from the meeting that require followup action.

05/11/09

**It was moved by Richard Collins and seconded by Henry Somers that the meeting adjourn at 8:40 p.m. Motion carried.**