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Eastern School District

SCHOOL BOARD MEETING

DATE: Wednesday, September 9, 2009

LOCATION: Sherwood Elementary School
64 Maple Avenue, Charlottetown

TIME: 7:00 p.m. **PUBLIC MEETING**

- AGENDA:**
1. Approval of Agenda (**ACTION**)
 2. Approval of School Board Meeting Minutes
 - 2.1 Minutes of May 29, 2009 Special School Board Meeting (**ACTION**) (P. 3-6)
Business Arising from Minutes
 - 2.2 Minutes of June 9, 2009 School Board Meeting (**ACTION**) (P. 7-13)
Business Arising from Minutes
 - 2.3 Minutes of June 17, 2009 Special School Board Meeting (**ACTION**) (P. 14-15)
Business Arising from Minutes
 3. Correspondence
 4. Public Input
 - 4.1 Welcome by Marian Grant, Principal of Sherwood Elementary
 - 4.2 Presentation by Gordon McNeilly on UFIT Programs
 5. Superintendent's Executive Summary Report
 - 5.1 Preliminary Enrolments
 - 5.2 Transitions Overview
 - 5.3 Pandemic Planning
 - 5.4 Kindergarten Program and Transition
 6. Report from the Executive Committee
 - 6.1 Vision and Strategic Planning
 7. Report from the Finance and Audit Committee
 - 7.1 First Meeting - Sept. 15/09 @ 5:30 p.m. - Room 212
 8. Report from the Policy, Planning and Development Committee
 9. Surplus Properties (**ACTION**)
 10. Appointment of Chairperson to the Finance and Audit Committee for the 2009 -2010 School Year.

11. Appointment of Chairperson to the Policy, Planning and Development Committee For the 2009 -2010 School Year
12. Appointment of a Trustee to Serve as Director of PEI School Trustees' Association for the 2009-2010 School Year.
13. Report from Kids Count - The Learning Fund
14. Report from the PEI School Trustees' Association
15. Other Business

**EASTERN SCHOOL DISTRICT
TWO HUNDRED THIRTY-FOURTH PUBLIC SCHOOL BOARD MEETING**

The School Board for the Eastern School District met on Friday, May 29, 2009 at Morell High School beginning at 7:10 p.m. for a Special School Board Meeting.

PRESENT: Robert Clow, Board Chairperson
Sandy Clark
Richard Collins
Barbara Dingwell
Ronald Lee
Gael MacEachern
Anne Miller
David Mitchell
Elizabeth Rankin
Edna Reid
Henry Somers

ALSO PRESENT: Alex (Sandy) MacDonald, Superintendent of Education
Rosemary Scott, Parliamentarian
Cindy MacLean, Recording Secretary

The Board Chairperson announced that this special meeting of the Board had been called to consider recommendations on school closures which had been the subject of a public consultation process; therefore, there would be no opportunity for public input at the meeting. A copy of the notice of the meeting will be filed with the official minutes.

APPROVAL OF AGENDA

07/05/09

It was moved by Ronald Lee and seconded by Gael MacEachern that the agenda be adopted as presented. Motion carried.

CONSIDERATION OF SCHOOL CLOSURE RESOLUTIONS

Colonel Gray Family of Schools

08/05/09

It was moved by Sandy Clark and seconded by Henry Somers that the School Board of the Eastern School District permanently close Parkdale Elementary School effective June 30, 2009, that the students enrolled in Parkdale Elementary School be transferred to Prince Street Elementary School effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.

A number of trustees spoke to the motion. Motion defeated with 0 ayes.

09/05/09 **It was moved by David Mitchell and seconded by Sandy Clark that the School Board of the Eastern School District permanently close St. Jean Elementary School effective June 30, 2009, that the students enrolled in St. Jean Elementary School be transferred to West Kent Elementary School effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

A number of trustees spoke to the motion. Motion defeated with a vote of 3 ayes, 7 nays.

Charlottetown Rural Family of Schools

10/05/09 **It was moved by Sandy Clark and seconded by Ronald Lee that the School Board of the Eastern School District permanently close Grand Tracadie Elementary School effective June 30, 2009, that the students enrolled in Grand Tracadie Elementary School be transferred to L.M. Montgomery School effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

A number of trustees spoke to the motion. Motion carried with a vote of 6 ayes, 5 nays.

Montague Family of Schools

11/05/09 **It was moved by David Mitchell and seconded by Henry Somers that the School Board of the Eastern School District permanently close Dundas Consolidated School effective June 30, 2009, that the students enrolled in Dundas Consolidated School in Grades 1 through 6 be transferred to Cardigan Consolidated School, that the students in Grades 7 and 8 be transferred to Montague Intermediate School, effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

A number of trustees spoke to the motion. Motion carried with a vote of 6 ayes, 5 nays.

12/05/09 **It was moved by Sandy Clark and seconded by Ronald Lee that the School Board of the Eastern School District permanently close Georgetown Elementary School effective June 30, 2009, that the students enrolled in Georgetown Elementary School in Grades 1 through 6 be transferred to Cardigan Consolidated School, that the students in Grades 7 and 8 be transferred to Montague Intermediate School, effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

A number of trustees spoke to the motion. Motion defeated with a vote of 3 ayes, 7 nays.

The meeting was recessed from 9:10-9:20 p.m.

Morell Family of Schools

13/05/09 **It was moved by David Mitchell and seconded by Ronald Lee that the School Board of the Eastern School District permanently close Tracadie Cross Consolidated School effective June 30, 2009, that the students enrolled in Tracadie Cross Consolidated School be transferred to Mt. Stewart Consolidated School effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

A number of trustees spoke to the motion. Motion carried with a vote of 6 ayes, 5 nays.

14/05/09 **It was moved by Sandy Clark and seconded by Henry Somers that the School Board of the Eastern School District permanently close St. Teresa's Consolidated School effective June 30, 2009, that the students enrolled in St. Teresa's Consolidated School be transferred to Mt. Stewart Consolidated School effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

Gael MacEachern raised a point of order on a statement made by Henry Somers, and she requested an apology. The Board Chairperson called a five-minute recess to consult with the Parliamentarian and Mr. Somers. When the meeting resumed, Mr. Somers offered an apology for his comment.

A number of trustees spoke to the motion. Motion carried with a vote of 6 ayes, 5 nays.

15/05/09 **It was moved by David Mitchell and seconded by Henry Somers that the School Board of the Eastern School District permanently close St. Peter's Consolidated School effective June 30, 2009, that the students enrolled in St. Peter's Consolidated School be transferred to Morell Consolidated School effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

A number of trustees spoke to the motion. Motion carried with a vote of 6 ayes, 5 nays.

Souris Family of Schools

The Board Chairperson advised that trustee, Anne Miller, had previously submitted a declaration of conflict of interest with respect to the resolutions to be entertained which affect the Souris Family of Schools. Ms. Miller provided a signed copy of the declaration to the Board Chairperson prior to the meeting, and it will be attached to the official minutes of the meeting. Ms. Miller left the meeting.

16/05/09 **It was moved by David Mitchell and seconded by Ronald Lee that the School Board of the Eastern School District permanently close Eastern Kings Consolidated School effective June 30, 2009, that the students enrolled in Eastern Kings Consolidated School in Grades 1 through 7 be transferred to Souris Consolidated School, that the students in Grade 8 be transferred to Souris High School, effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

A number of trustees spoke to the motion. Motion carried with a vote of 5 ayes, 4 nays.

17/05/09 **It was moved by Sandy Clark and seconded by Henry Somers that the School Board of the Eastern School District permanently close Fortune Consolidated School effective June 30, 2009, that the students enrolled in Fortune Consolidated School be transferred to Souris Consolidated School effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

A number of trustees spoke to the motion. Motion carried with a vote of 5 ayes, 4 nays.

18/05/09 **It was moved by Sandy Clark and seconded by Henry Somers that the School Board of the Eastern School District permanently close Rollo Bay Consolidated School effective June 30, 2009, that the students enrolled in Rollo Bay Consolidated School in Grades 5 through 7 be transferred to Souris Consolidated School, that the students in Grade 8 be transferred to Souris High School, effective on the first day of school in September, 2009, and that the School Board's decision on this closure be submitted immediately to the Lieutenant Governor in Council for approval.**

A number of trustees spoke to the motion. Motion carried with a vote of 5 ayes, 4 nays.

The Board Chairperson expressed appreciation to members of the public, trustees and the Superintendent of Education for their participation and input over the past five months.

19/05/09 **It was moved by Ronald Lee and seconded by Gael MacEachern that the meeting adjourn at 10:55 p.m. Motion carried.**

**EASTERN SCHOOL DISTRICT
TWO HUNDRED THIRTY-FIFTH PUBLIC SCHOOL BOARD MEETING**

The School Board for the Eastern School District met on Tuesday, June 9, 2009 at the School Board Office in Stratford, beginning at 7:30 p.m.

PRESENT: Robert Clow, Board Chairperson
Sandy Clark
Richard Collins
Barbara Dingwell
Ronald Lee
Gael MacEachern
Anne Miller
David Mitchell
Elizabeth Rankin
Edna Reid
Henry Somers

ALSO PRESENT: Alex (Sandy) MacDonald, Superintendent of Education
Marjorie Steeves, Director of Corporate Services
Walter Wilkins, Director of Curriculum Delivery
Donna Dawkins, Manager of Policy and Research
Cindy MacLean, Recording Secretary

APPROVAL OF AGENDA

01/06/09

It was moved by Richard Collins and seconded by Gael MacEachern that the agenda be adopted as presented. Motion carried.

MINUTES OF MAY 12, 2009 SCHOOL BOARD MEETING

02/06/09

The Report from the Executive Committee was corrected to read, "The Board Chairperson reported that a Special School Board Meeting had been scheduled for May 29, 2009 to consider ..." **It was moved by Sandy Clark and seconded by Edna Reid that the Minutes of the May 12, 2009 School Board Meeting be adopted as amended. Motion carried.**

There was no business arising from the minutes.

CORRESPONDENCE

There was no correspondence in addition to the Correspondence Summary dated June 8, 2009.

PUBLIC INPUT

Joan Lambie addressed the Board on behalf of the Souris Parents for Learning to ask that the Board forward a request to the provincial government for a new K-12 school in Souris.

Martie Murphy, President of the Grand Tracadie Home and School, spoke on behalf of the Rural Alliance Coalition for Education, with the following requests:

- That a transportation study be commissioned.
- That a zoning plan be commissioned.
- That a review of all ESD policies be undertaken.
- That a kindergarten plan be done as it relates to bussing and zoning for 2010.
- That a review be done of the current curriculum and its delivery.

(A copy of the presentation will be filed with the official minutes.)

Ms. Murphy asked that the Board consider making a change to the Board Executive during the upcoming election of officers.

Peter Llewellyn spoke on behalf of the Rural Alliance Coalition for Education, expressing disappointment that the Board had not included background detail in the letter to Cabinet regarding the school closure decisions.

Parent, Gaylene Gillis, requested that her children be zoned to Morell Consolidated School. (A copy of her presentation will be filed with the official minutes.)

SUPERINTENDENT'S EXECUTIVE SUMMARY REPORT

School Transition Committees

Dr. MacDonald reported that staffing meetings have been held over the past two weeks and administrative teams are now in place, with instructional staffing expected to be completed by June 11. A Transitions Team has been established at the board office to work with schools scheduled to close and those that will be receiving new students, and the Department of Education has also offered support. The Superintendent will provide the Board with an update in one week.

REPORT FROM THE EXECUTIVE COMMITTEE

Special Meeting of the Board - June 17, 2009

The Board Chairperson reported that a Special School Board Meeting had been scheduled for June 17, 2009 to consider new construction and major renovations. The meeting will be held at the School Board Office, beginning at 7:00 p.m.

REPORT FROM THE FINANCE AND AUDIT COMMITTEE

The Committee Chairperson, Ronald Lee, indicated that the next committee meeting will be held on Thursday, June 11, 2009.

Trustee Remuneration Rates

03/06/09

It was moved by Ronald Lee and seconded by Henry Somers that the School Board approve the proposed trustee remuneration rates for the 2009-2010 school year as presented. Motion carried.

Proposed Trustee Remuneration Rates for the 2009-2010 School Year
(Rates to become effective July 1, 2009)

	<u>Rates</u>
<u>Group 1</u> — SCHOOL BOARD MEETINGS	
- Monthly Public School Board Meetings	
- Special School Board Meetings	
- Committee of the Whole Meetings	
Honorarium Rates: Chairperson	\$ 80
Trustee	70
Maximum Per Day	120
<u>Group 2</u> — SCHOOL BOARD BUSINESS	
- Planning and Priorities Committee	
- Ad Hoc Committees	
- Board Professional Development	
- Board Conference Sessions	
- Committees approved by the Board for outside partners (Dept., PEITF, H&S)	
- Board Representatives on various School Board activities	
Honorarium Rates: Chairperson of Committees	\$ 60
Trustees	60
Full Day (Maximum Per Day)	120
<u>Group 3</u> — SOCIALS/OTHER ACTIVITIES	
- Trustee Information Meetings, Sessions with Board Staff or Chairperson - No remuneration - travel only	
- Home & School/Parent Advisory Committees	
- Board Socials (Christmas parties, retirements, receptions)	
- Invitations by Schools (graduations, openings, festivals, drama)	
- Invitations by other partners (teachers' conventions, annual meetings)	
- Observance to unappointed committees of the Board	
Honorarium Rates: No honorarium	

REPORT FROM THE POLICY, PLANNING AND DEVELOPMENT COMMITTEE

04/06/09 It was moved by Gael MacEachern and seconded by Sandy Clark that the School Board adopt the proposed Board Policy - Naming of School Facilities (FF) as presented. Motion carried.

05/06/09 It was moved by Gael MacEachern and seconded by Anne Miller that the School Board adopt the proposed Board Regulation - Naming of School Facilities (FF-R) as presented. Motion carried.

Committee Chairperson, Gael MacEachern, noted that the next committee meeting will be held on Monday, June 15, 2009.

REPORT FROM THE NOMINATING COMMITTEE

Richard Collins, Committee Chairperson, presented the following Nominating Committee Report:

Nominating Committee: Richard Collins, Chairperson
Barbara Dingwell

In accordance with Board Policy BDBB - Election of Officers, all trustees were contacted to determine interest in serving as board officers for the next year.

The Nominating Committee is pleased to bring the following trustee names forward for nomination to executive positions on the School Board, to fill those positions for the school year July 1, 2009 to June 30, 2010:

Chairperson	-	Robert Clow
Vice Chairperson	-	Ronald Lee
Secretary	-	Richard Collins

Nominations will also be accepted from the floor at the School Board Meeting on June 9, 2009

06/06/09 It was moved by Sandy Clark and seconded by Richard Collins that the Nominating Committee Report be accepted. Motion carried.

ELECTION OF OFFICERS

The Superintendent of Education designated Donna Dawkins, Manager of Policy and Research, to conduct the election of officers and she assumed the chair. Walter Wilkins and Marjorie Steeves were appointed to act as scrutineers.

For the position of Chairperson, the Nominating Committee had nominated Robert Clow. Ms. Dawkins called three times for nominations from the floor. Elizabeth Rankin nominated Edna Reid for Chairperson. An election was held and Robert Clow was elected as Board Chairperson for the school year July 1, 2009 to June 30, 2010. The ballots will be destroyed.

For the position of Vice-Chairperson, the Nominating Committee had nominated Ronald Lee. Ms. Dawkins called three times for nominations from the floor. Edna Reid nominated Gael MacEachern for Vice-Chairperson. An election was held and Gael MacEachern was elected as Board Vice-Chairperson for the school year July 1, 2009 to June 30, 2010. The ballots will be destroyed.

For the position of Secretary, the Nominating Committee had nominated Richard Collins. Ms. Dawkins called three times for nominations from the floor. Anne Miller nominated Elizabeth Rankin for the position of Secretary. Edna Reid nominated Barbara Dingwell for the position of Secretary. An election was held and Richard Collins was elected as Board Secretary for the school year July 1, 2009 to June 30, 2010. The ballots will be destroyed.

Robert Clow resumed the chair, and expressed appreciation to the Board for their support, then welcomed the new Executive that would be taking office July 1, 2009.

APPOINTMENT OF TRUSTEES TO SERVE ON THE POLICY, PLANNING AND DEVELOPMENT COMMITTEE FOR 2009-2010

The Board Chairperson appointed Sandy Clark, Gael MacEachern, Anne Miller, David Mitchell and Elizabeth Rankin to serve on the Policy, Planning and Development Committee for the 2009-2010 school year. The committee chairperson will be appointed at a future meeting.

APPOINTMENT OF TRUSTEES TO SERVE ON THE FINANCE AND AUDIT COMMITTEE FOR 2009-2010

The Board Chairperson appointed Richard Collins, Barbara Dingwell, Ronald Lee, Edna Reid and Henry Somers to serve on the Finance and Audit Committee for the 2009-2010 school year. The committee chairperson will be appointed at a future meeting.

APPOINTMENT OF TRUSTEE TO SERVE ON THE BOARD OF DIRECTORS OF KIDS COUNT FOR THE 2009-2010 SCHOOL YEAR

The Board Chairperson appointed David Mitchell to serve the second year of his two-year term as ESD Trustee on the Board of Directors of Kids Count for the 2009-2010 school year.

APPOINTMENT OF TRUSTEES TO SERVE AS DIRECTORS OF PEI SCHOOL TRUSTEES' ASSOCIATION FOR THE 2009-2010 SCHOOL YEAR

Ronald Lee and Richard Collins were appointed to serve the second year of their two-year terms as Directors of the PEI School Trustees' Association for the 2009-2010 school year.

APPROVAL OF DATES AND LOCATIONS FOR 2009-2010 SCHOOL BOARD MEETINGS

The following dates and locations were proposed for the 2009-2010 School Board Meetings:

September 9, 2009	-	Sherwood Elementary School
October 14, 2009	-	LM Montgomery Elementary School
November 18, 2009	-	Colonel Gray High School
December 9, 2009	-	Montague Intermediate School
January 13, 2010	-	Charlottetown Rural High School
February 10, 2010	-	Morell Consolidated School
March 10, 2010	-	Stonepark Intermediate School
April 14, 2010	-	Montague Consolidated School
May 12, 2010	-	Gulf Shore Consolidated School
June 9, 2010	-	Georgetown Elementary School

07/06/09

It was moved by Richard Collins and seconded by Ronald Lee that the School Board approve the proposed School Board Meeting dates and locations for the 2009-2010 school year as presented. Motion carried.

REPORT FROM KIDS COUNT - THE LEARNING FUND

David Mitchell, ESD Director of Kids Count - The Learning Fund, reported that a campaign has begun to assist five of the largest elementary/primary schools in the district to build school literacy labs and supplement literacy resources. The first fundraiser, "Legs for Literacy" was held May 23/09 and raised over \$1,200 for the Glen Stewart literacy lab. The 5 and 10 kilometer run was organized in partnership with PEI Roadrunners, and Kids Count hopes to hold an annual "Legs for Literacy" event. Also, the first donations have been received as a result of the Kids Count Board of Directors contacting businesses in the Charlottetown area to promote support for the Kids Count literacy campaign.

REPORT FROM PEI SCHOOL TRUSTEES' ASSOCIATION

Richard Collins, ESD Director, reported on the following items from the May 26, 2009 meeting of the PEISTA Board of Directors:

- An update was provided on plai – 1 2 – 3 upcoming Atlantic Conference.

- A motion was approved to establish a sub committee with representation from the three boards to review the PEISTA mandate.
- The PEISTA Annual General Meeting will be held July 27, 2009, 7 p.m., in Stratford. Plans for the AGM will be finalized at the next meeting of the Board of Directors on June 22, 2009, 6:30 p.m. at the French Language School Board.
- Sandy Clark announced his decision to resign as President of the PEISTA effective July 31, 2009.

The Board Chairperson asked trustees to inform him if interested in serving on the sub committee to review the PEISTA mandate.

OTHER BUSINESS

The Board Chairperson indicated that a District Retirement Dinner had been held on June 8, 2009 to recognize the contributions of retiring personnel. In particular, Mr. Clow recognized the outstanding services provided to Eastern School District and the province at large by Ricky Hood as Director of School Development, and BJ Willis as Leader of School Development.

08/06/09

It was moved by Richard Collins and seconded by Ronald Lee that the meeting adjourn at 8:50 p.m. Motion carried.

**EASTERN SCHOOL DISTRICT
TWO HUNDRED THIRTY-SIXTH PUBLIC SCHOOL BOARD MEETING**

The School Board for the Eastern School District met on Wednesday, June 17, 2009 at the School Board Office in Stratford for a Special Board Meeting, beginning at 7:30 p.m.

PRESENT: Robert Clow, Board Chairperson
Richard Collins
Barbara Dingwell
Ronald Lee
Gael MacEachern
Anne Miller
David Mitchell
Elizabeth Rankin
Edna Reid
Henry Somers

REGRETS: Sandy Clark
Alex (Sandy) MacDonald, Superintendent of Education

ALSO PRESENT: Ricky Hood, Director of School Development
Cindy MacLean, Recording Secretary

The Board Chairperson announced that this special meeting of the Board had been called to consider recommendations on new school construction and major renovations.

APPROVAL OF AGENDA

09/06/09

It was moved by Richard Collins and seconded by Ronald Lee that the agenda be adopted as presented. Motion carried.

CONSIDERATION OF NEW SCHOOL CONSTRUCTION AND MAJOR RENOVATIONS

Stratford

10/06/09

It was moved by Henry Somers and seconded by Ronald Lee that the School Board of the Eastern School District recommend to the Minister of Education and Early Childhood Development the construction of a new grade 4-6 stand-alone facility in Stratford to accommodate 420 students, that this school will be built on the grounds of the present Glen Stewart School, and that construction should begin immediately for completion by September 1, 2010, using a pre-existing plan of approximately 50,000 square feet. Motion carried with a vote of 6 ayes, 3 nays.

Westwood Primary School

- 11/06/09 **It was moved by Richard Collins and seconded by Henry Somers that the School Board of the Eastern School District recommend to the Minister of Education and Early Childhood Development that a new addition to accommodate 160 kindergarten students be constructed at Westwood Primary School, that the formula set by the Department of Education for determining space requirements for kindergarten students will be used in the planning of the addition, and that construction should commence immediately for completion by September 1, 2010.**
Motion carried with a vote of 6 ayes, 3 nays.

Souris

- 12/06/09 **It was moved by Ronald Lee and seconded by Barbara Dingwell that the School Board of the Eastern School District recommend to the Minister of Education and Early Childhood Development the construction of an Early Childhood to Grade 12 multi-use community school facility to accommodate 625 students in Souris, that the facility will meet the instructional needs of area students including vocational training facilities, and space for community organizations and agencies to provide educational services to students, and that planning for construction of an approximately 90,000 square foot facility should begin in the 2009-2010 school year with completion for September 2012.**
Motion carried with a vote of 7 ayes, 2 nays.

ADJOURNMENT

The Board Chairperson indicated that the next regular public meeting of the School Board is scheduled for Wednesday, September 9, 2009 at Sherwood Elementary School.

- 13/06/09 **It was moved by Richard Collins and seconded by Ronald Lee that the meeting adjourn at 7:35 p.m. Motion carried.**