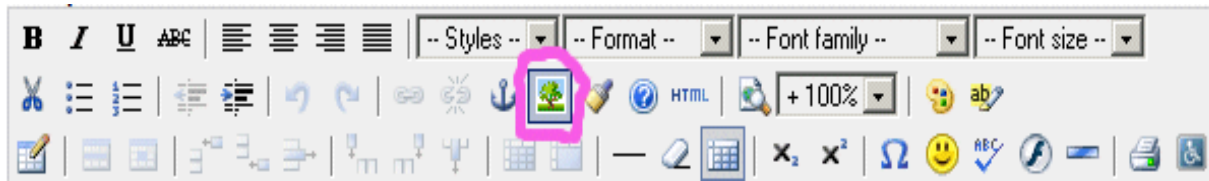


## THE VISUAL EDITOR

### Insert an Image:



General Appearance Advanced

General

Image URL

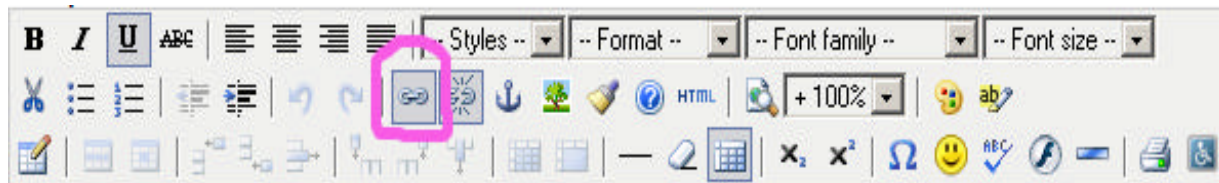
Image description

Title

Enter the folder and name of the image that was created using “File Manager” (Found under “Manage”)

### Add an Internet Link:

First, key the text to be linked. e.g.: Google. Use the mouse to select this text.



General Popup Events Advanced

General properties

Link URL

Anchors

Target

Title

Class

Enter the URL for Google. Be sure to key the full URL <http://www.google.ca>

### Add a file for download:

Enter the name of the file link e.g.: Outline. Use the mouse to select and the link button.

General Popup Events Advanced

General properties

Link URL

Anchors

Target

Title

Class

Enter the folder and file name in the “Link URL” text box: pdf/testpdf.pdf

## HTML CODE

### **Insert an image:**

```
<img src= "images/2006tv.jpg" width= "300" height= "400">
```

\*Note: "Manage" - "File Manager" would be used to create a folder called "images". The file 2006tv.jpg would be "uploaded" to the Atutor server to the images folder from the teachers computer.

### **Add an Internet Link:**

```
<A href= "http://www.google.ca" target= "new">Google</A>
```

### **Add a file download:**

```
<a href="pdf/testpdf.pdf" target="_blank">PDF file</a>
```

\*\*Note: "Manage" - "File Manager" would be used to create a folder called "pdf". The file testpdf.pdf would be "uploaded" to the Atutor server to the images folder from the teachers computer.