RIMS (Re-Imaging Menu Selection)

RIMS provides users with the ability to completely restore the original image of a networked computer. Re-imaging is something that school staff can do to fix an issue a computer may be having.

On networked computers you have the choice of reimaging the computer back to its original image or you can reimage it back to the image that you created after you added any software and data to the computer.

Running RIMS

1. Be sure the computer monitor is turned on. Start or re-start the computer.
2. Watch for the blue MasterBooter menu that appears early in the start up process.
3. You will need to make a choice at this menu. Use the down arrow key to select the second option in this list: **2. Re-imaging Menu (or it may say Images)**. Press **Enter**.
4. Type the password provided by your Site Technical Contact or School Technician. Remember the password is case sensitive. Press **Enter**.
5. A red menu screen titled RE-IMAGING MENU will appear. It offers five choices:

A – **Restore Custom Curriculum** - this choice you will use to reimage your computer if you have added new software to your computer and created a Custom Image. If you have added new software to the computer but not created a custom image, then this option will not work and your only option is to Restore Curriculum Partition.

B – **Update Custom Curriculum** - this is what you want to do immediately after you have installed new software to a computer. This option will create a custom image of the computer with the new software you added included so that if you need to reimage the computer down the road, you can Restore Custom Curriculum which will reimage the computer AND put back any new software you installed to the computer.

C - **Restore Curriculum Partition** - this choice you will use if your machine is having problems and you have not created a custom image. If you have installed any additional software on the computer AND haven't done option B, you will have to reinstall the additional software you added.

D – **Restore Common Partition** – this does not apply

S - Department Technical Staff - this choice will only be used by your technician.
*The letters corresponding to these menu items may not be as indicated above, please ensure that you are choosing the correct option as per the menu on your computer.

6. Press a letter to select item A, B, or C.
7. You will be given a warning that the re-imaging will begin. You will need to choose yes to go forward; strike the Y key to go forward. The re-imaging process will begin. The process will run to completion without need of further attention. The length of time required to complete the re-imaging process depends on the size of the hard drive on the computer being re-imaged. Most will be completed in less than 20 minutes.
8. Once the process is complete, re-start the computer and check to see if your problem has been fixed. If Re-imaging does not solve your problem, register your issue with the Service Centre – 620-3600 or servicecentre@gov.pe.ca