



**Prince Edward Island
Home and School Federation**

Parent Engagement Opportunity Fund

Proposal Kit

February 2009



Prince Edward Island Home and School Federation Parent Engagement Opportunity Fund

“Parents are their children’s first and most influential teachers!”

Parent involvement in the support of student learning and success includes a range of activities.

- good parenting
- helping with homework
- serving on home and school committees
- communicating and working with their child’s teacher to reinforce learning
- volunteering in the classroom or on school trips
- taking parent programs that teach strategies to help their child learn
- providing leadership in learning activities in and out of school
- being an advocate for their children’s success as a learner
- bringing resources to the school that enrich students’ learning

PART I Project Guidelines

1. Objective:

To enhance the participation of all parents in their children’s learning

2. Who can apply for funding?

Home and Schools/School Councils may apply alone or in partnership with community groups.

3. What types of projects may be funded?

Home and Schools/School Councils and their partners are encouraged to be creative and inclusive in their projects. Some project ideas are listed in Appendix A.

4. Steps to follow when applying for funding:

- A. The Home and School/School Council meets, discusses, and decides on a project (new or the continuation of an existing project)
- B. The Home and School/School Council collaborates with the school administration and obtains support to proceed with the project
- C. Funding applications are submitted as soon as possible to the PEIHSF office.

5. How will grants be awarded?

Proposals may be submitted at anytime beginning February 6, 2009 and will be reviewed bi-weekly from February 13/09 to June 15, 2009. You will be notified within a few days of this review. Projects are to be completed by August 31, 2009.

Part 2: Your Project Proposal

Please fill in the information below. You may attach a separate sheet of paper, if needed.

Name of Home and School/School Council

Name of President _____

Address _____

Telephone _____ E Mail _____

Name of Principal _____

PROJECT INFORMATION

A. NAME OF PROJECT _____

B. WHAT IS THE GOAL OF YOUR PROJECT? _____

C. THIS PROJECT WILL HELP YOUR SCHOOL TO:

(Check as many as apply and write a sentence to explain your choice)

Help parents to support their children's learning

Contribute to creating a welcoming and inclusive environment for parents

Create more parent and school connections

Other

D. HOW ARE YOU GOING TO MEET YOUR GOAL?

Please describe what you will do, when you will do it, and who will do it.

E. PARTNERS (Optional)

You may partner with other Home and Schools and/or Community Groups

ORGANIZATION _____

CONTACT PERSON _____

EMAIL ADDRESS _____

TELEPHONE _____

ADDITIONAL INFORMATION _____

TERMS AND CONDITIONS

1. Funding provided must only be used for the approved project.
2. The implementation of the project is the responsibility of the Home and School/School Council receiving the grant.
3. If the grant does not cover the entire cost of the project, the Home and School/School Council is responsible for raising the balance of funding from other sources.
4. The Home and School/School Council shall provide, upon request, information related to the project so that it can be shared with other Home and Schools/School Councils.

CONTACT INFORMATION:

The Home and School/School Council can obtain advice and information from the Partners in Learning consultants to assist in the implementation of their project.

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PEI Home and School Federation

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Part 4: Evaluation

(to be completed at the end of the project)

A. NAME OF PROJECT

B. DID YOU ACHIEVE YOUR GOAL (EXPLAIN)?

C. WHO DID THIS PROJECT BENEFIT? HOW?

Please describe who benefitted from this project and how

D. WHAT CHALLENGES ARE YOU STILL FACING WITH PARENT ENGAGEMENT?

Name of Home and School /School Council _____

Name of President _____

President's signature: _____

Address _____

Telephone _____ E Mail _____

Appendix A: Project Ideas

Project Ideas and Research-based Strategies for Engaging Parents

Some ideas for parent engagement projects are listed below. There are many other projects that can be developed, Home and Schools / School Councils are encouraged to be original and innovative in their proposals. See more ideas on our website: www.edu.pe.ca/peihsf

Communicating

- Design and enhance effective forms of school-to-home and home-to-school communications about school programs and childrens' progress.
- Publish newsletters and brochures; invite parents to contribute

Learning at Home

- Provide information, ideas and activities to families about how to help students at home with homework and other curriculum-related activities, decisions, and planning.
- Create activities that will assist parents in helping their children at home
- Develop workshops to help parents support students through new experiences (i.e. kindergarten, grade one, middle school, high school, after graduation)

Building Parenting Skills

- Help families build parenting skills and support children through their years as students.
- Set up parent resource rooms
- Host workshops (offer child care during events for parents of younger children)

Volunteering

- Recruit and organize parent help and support.
- Hold training workshops for school volunteers
- Plan events to thank volunteers

Enhancing Parent Leadership

- Host workshops to provided training for executive positions (i.e. presidents, treasurers)
- Provide training for learning how to write resolutions, write a press release, develop policy and by-laws
- Create opportunities for parents, teachers and students to partner in a project (i.e. learning together, community improvement)

Community Involvement

- Identify and integrate resources and services from the community to strengthen school programs, family practices, and student learning and development
- Work with recognized community groups to organize events that will appeal to families
- Hold meetings, events, workshops in community centres