

ITC 401/461 – MS Word Assignment: Creating Tickets

Create a set of tickets for an imaginary event like a dance, hockey game, party, etc. The result should look something like the tickets on page 107.

Center the information on each ticket or **design it nicely** with your own method.

Colour and change the font of some of the important information.

Including an **image** on your ticket would be a nice addition.

To start, select the Mailings tab and the Labels command button in the Create group.

Save the file in your L: drive \ WP folder as ***Tickets***