

ITC 401

Assignment 1 - Autobiography

Part I – Typing the story

Use MS Word to create a short story about yourself so I will know a little bit more about you. Marking will be based on organization and neatness.

The cover page should set up like the sample in your SRHS Agenda. It could be titled *My Autobiography*, with your *name* written near the middle of the page below it. The bottom section should contain *ITC 401*, with *Mr. MacClure* and the *date* below it.

The information is confidential; I will not share it with anyone else. If anything I have suggested seems too personal, just leave it out.

Save the file on your g: drive with the name *autobio.doc*

You don't have to follow the same pattern as everyone else but the following questions may help give you some ideas. Don't just create a list, though; separate sections into paragraphs.

What is your name? Do you have a nickname which you like?
What is one of your strongest characteristics?

Where do you live?
Briefly describe your family.
Do you have a pet? What kind of personality does it have?

Who are your best friends? What do you like to do together?

What are your hobbies - sports, music, cars, games, reading, collecting, ... ?
Do you have a part-time job?

Are you a fan of any particular tv shows, musical groups, or sports teams?

Have you travelled much outside of PEI?
Where would you really like to visit within the next ten years?

Would you like to eventually live in the Souris area or elsewhere?

Part II – Making it look pretty

Divide your write-up into paragraphs. Correct spelling and grammar errors. Colour a few of the important words or phrases. Insert a small image.

Have Mr. MacClure quickly check your page to make corrections and give suggestions. Print it out on the colour printer. Staple and hand in.